

Unquoted Equity Questionnaire

Please complete this questionnaire and sign the declaration and return it to Curtis Banks Ltd.

Please do not take any action, such as paying funds into your pension scheme for this investment, until we have confirmed that it is acceptable.

If you have any queries on the completion of this questionnaire, please call Curtis Banks Ltd on 0117 910 7910 (Bristol Office) or 01382 200 306 (Dundee Office).

1 Your details

Name

Name of scheme

Plan number

2 Details of Company in which shares are to be purchased

Name of company

Registered address

Postcode

Registered number

Country of registration

Nature of business

Is it a trading company? Yes No

Is the purpose of the investment to allow scheme members to use an asset unacceptable as a pension scheme investment? Yes No

3 Details of shareholders

Please enter the details of shareholders or partners (if there is more than one class of share, please show details separately):

Full Name	No of shares	Director?	Connected? (see below)

'Connected' means in relation to scheme members their relatives, spouses of relatives or close business partners and their spouses.

Please continue on a separate sheet if there are more directors.

4 Details of directors

Please enter the details of any company directors who are not shareholders:

Name	Address	Connected to you?

Please continue on a separate sheet if there are more directors.

Does the company have an interest in any other equity? (e.g. shares in another company or partnership) Yes No

If yes, please provide details:

How did you become aware of this investment?

Have you received any advice in making this investment? Yes No

5 Details of shares to be purchased

Number of shares to be purchased

Type of share (e.g. ordinary, preference)

Price per share £

Name of vendor (if new issue, please specify)

Is the vendor connected to you? Yes No

If the vendor is a connected party, an independent written valuation of the shares will be required.

Will you or someone connected to you become a director of the company? Yes No

Please supply a copy of the draft/existing shareholders agreement, and a copy of any placement letter for the shares being purchased.

If the shares to be purchased are part of a larger transaction, please supply details of the revised list of shareholders after the transaction has taken place, and identify any new shareholders who are connected to you.

Is further investment by you planned or expected? Yes No

If yes, please supply details

6 Commercial Prudence

Please supply copies of all relevant information on this company including:

- the most recent annual accounts and latest management accounts
- any business plan available
- future financial forecasts

How did you determine your level of investment?

What is your investment term and exit strategy

Please state why you feel that this will be a good investment for your pension scheme:

4 Declaration (to be signed by all members)

Curtis Banks Ltd will rely on this declaration. You should read it carefully and if you do not understand any part of it, please ask us for further guidance.

- I/we declare that to the best of my knowledge and belief all statements made in this questionnaire (whether in my handwriting or not) are accurate and complete.
- I/we have had the opportunity to read and understand the Curtis Banks guidance notes on Investments and Unquoted Equities and believe that the investment set out above is an acceptable pension scheme investment and will continue to be in the future.
- I/we confirm that I am solely responsible for the outcome of this investment.
- I/we understand that Curtis Banks Ltd and its trustee company have been given no advice in relation to the suitability of this investment and I accept that their liability shall be limited to the assets of the pension scheme.
- I/we confirm that I will monitor this investment to ensure that it will not lead to tax charges or penalties being imposed by HM Revenue & Customs and I/we accept liability for any such charges or penalties.
- I/we consent to the published charges of Curtis Banks Ltd for processing and administering this investment.

1 Print name

Signature

2 Print name

Signature

3 Print name

Signature

4 Print name

Signature

Date

5 Checklist

Please ensure that you have enclosed the following, as this will speed up your application:

- Shareholders agreement and any placement letter.
- Most recent annual accounts and latest management accounts.
- Any business plan available.
- Future financial forecasts.
- Copy of any advice you have received.
- If the vendor is connected, a copy of the written share valuation.
- Full details of shareholders, both before and after the transaction.

When completed, this questionnaire together with any supporting documents should be returned to:

Bristol Office
Curtis Banks Limited,
3 Temple Quay,
Bristol, BS1 6DZ

Dundee Office
Curtis Banks Limited
Suite 3 West Port House
144 West Marketgait, Dundee, DD1 1NJ

Curtis Banks Limited,
3 Temple Quay,
Bristol, BS1 6DZ

T 0117 910 7910
F 0117 929 2514

curtisbanks.co.uk

This document shall be governed by and construed in accordance with the laws of England & Wales. It is based on our current understanding of regulations and can be subject to change as tax laws and legislation may change over time.

Call charges will vary. We may monitor and record calls.

If you're contacting us by email, please remember not to send any personal, financial or banking information because email is not a secure method of communication.

Curtis Banks Ltd is the operator and administrator of the SIPP. Colston Trustees Limited is trustee of the SIPP
Curtis Banks Limited (registered number 6758825) and Colston Trustees Limited (registered number 6867955) are companies registered in England & Wales with their registered address at 3 Temple Quay, Bristol, BS1 6DZ. Curtis Banks Limited is authorised and regulated by the Financial Conduct Authority.
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