

CONTACT CARD - IPSWICH

Our Specialist Property Teams

APPROVED FOR ADVISER USE | NOVEMBER 2022



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Switchboard and address

Curtis Banks 153 Princes Street Ipswich IP1 1QJ	Tel: 0370 414 7000 Fax: 0370 414 8000 Email: enquiries@curtisbanks.co.uk Web: www.curtisbanks.co.uk
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New Property Enquiries

Sales Executive: Nick Giles

Adviser enquiries for property purchases	Tel: 07909 115614 Email: sales@curtisbanks.co.uk or nick.giles@curtisbanks.co.uk
Supporting queries from partners and clients	

Property Acquisitions

Property purchases	Tel: 01473 296975 Email: buyingproperty@curtisbanks.co.uk
Property reownership	
Property sales	Tel: 01473 296 962 Email: buyingproperty@curtisbanks.co.uk
Property transfers out	

Property SIPP Servicing

Property valuations	Tel: 01473 296 802 Email: propertyvaluations@curtisbanks.co.uk
Loan enquiries	
Refinancing	Tel: 01473 296 802 Email: propertyloanenquiries@curtisbanks.co.uk
Redemptions	
Loan payment failures	Tel: 01473 296 802 Email: propertysippservicing@curtisbanks.co.uk
Property liquidity	

Lease Transactions & Building Works

Building works	
Development queries	Tel: 01473 296 995 Email: developingproperty@curtisbanks.co.uk
Planning permission	
Repairs and maintenance	
New lease	
Lease assignment & surrenders	
Lease variations	Tel: 01473 296 995 Email: tenantchanges@curtisbanks.co.uk
Subletting	
Lease renewals	

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Lease Expiry & Rent Review	
Dilapidations	Tel: 01473 296 870 Email: dilapidations@curtisbanks.co.uk
Expiring lease enquiries	Tel: 01473 296 870
Breaking and vacating leases	Email: leaseexpiry@curtisbanks.co.uk
Tenant rent reviews	Tel: 01473 296 833 Email: rentreviewteam@curtisbanks.co.uk
Property Credit Control	
Rent billing	Tel: 01473 296 939
Rent, insurance and service charge arrears	Email: propertycreditcontrolipswich@curtisbanks.co.uk
Property Management Enquiries	
General property enquiries	Tel: 01473 296 961
Utilities, service charges and wayleavers	Email: managementenquiries@curtisbanks.co.uk
Insurance Team	
Property insurance queries	Tel: 01473 296 871 Email: propertyinsuranceipswich@curtisbanks.co.uk
Property Compliance & Audit	
Audit of existing property	Tel: 01473 296 848
Property compliance	Email: propertyaudit@curtisbanks.co.uk
Vacant inspections	Tel: 01473 296 840
Unauthorised occupants	Email: vacantinspections@curtisbanks.co.uk